



Grantee:

Date:

A. Grant Performance Factors

At Risk Indicator	Low (0)	Moderate (1)	High (2)	Score
Students Served: The grantee has identified and is serving eligible students and their families consistent with the original grant application.	Served 90% or greater of proposed # of students attending the program.	Served 80-89% of students per application goal.	Served below 80% of students per application goal.	
APR: The grantee complies with the OPI's data collection and reporting requirements including submittal of all data reports in a complete and timely manner.	Data for all 3 reporting periods was accurate and provided prior to deadline	Data was not accurate or was late for 1 reporting period	Data was not accurate or was late 2-3 of the reporting periods	
Student Achievement: The grantee demonstrates quality programming based on improvements in student achievement as measured by MAST assessment results.	Students improved by 4-5% or more on Montana's MAST assessment.	Students improved by 2-3% on Montana's MAST assessment.	Students improved by 1.9% or less on Montana's MAST assessment.	
Professional Development: Program staff attend 21st CCLC required training sessions.	Attends all 3 required training sessions.	Attends 1-2 of required training sessions.	Does not attend required training sessions.	
Programming Hours: The grantee is providing a minimum of 32-40 hours per month during non-school hours.	32-40 hours of programming are provided monthly.	23-31 hours of programming are provided.	Less than 23 hours of programming provided.	

B. Financial Stability

At Risk Indicator	Low (0)	Moderate (1)	High (2)	Score
Drawdowns: The grantee requests funds from their award.	6 or more drawdowns have been made.	3-5 drawdowns have been made.	2 or fewer drawdowns have been made.	
Budget Revisions: The grantee has made revisions to the original grant.	1 budget revision was made.	2 budget revisions were made.	3 or more budget revisions made.	
Communications: Grantee responds to communications within the requested time frame.	Always responds to communications timely	Occasionally responds to communications timely	Never responds to communications timely	
Financial Reports: The grantees financial reports are inadequate, inaccurate and/or late.	Always timely	Occasionally inaccurate, inadequate, and/or late	Always inaccurate, inadequate, and/or late	
EOY Grant Balance: The grantee returned federal funds to the state in the previous grant year.	Less than 25% of the budget was remaining	Between 25% and 45% of the budget was remaining	More than 50% of the budget was remaining	

C. Management Systems

At Risk Indicator	Low (0)	Moderate (1)	High (2)	Score
Monitoring & Compliance: Consideration should be given for the results of previous monitoring and compliance visits.	No findings during monitoring visits.	One finding resulting in a corrective action plan within the last 2 years.	Two or more findings resulting in a corrective action plan within the last 2 years.	

D. Additional Risk Factors

At Risk Indicator	Low (0)	Moderate (1)	High (2)	Score
New Superintendent	Greater than 2 years	1-2 years	Less than 1 year	
New 21st CCLC Program Director	Greater than 2 years	1-2 years	Less than 1 year	
New Grant/Consortia Member	Greater than 2 years	1-2 years	1st year	

Totals:

Low:

Moderate:

High:

Total Score:

Acknowledgement Page

Considerations for High Risk or Moderate Risk Status

Concerns Regarding the Grant for _____

Risk Assessment Score _____

Recommendations:

It has been determined that _____ is a high risk or moderate risk grantee. Risk status will be re-assessed on _____.

Grant Director _____

Date _____

Site Coordinator _____

Date _____

21st CCLC Program Director

_____ Date _____

OPI Supervisor _____

Date _____